

Recycled Parts Services 2.0 Portal Application

Recycled Parts Suppliers Maintenance

Not Approved > If an Insurance Company designates a suppliers as "Not Approved" the inventory of that supplier will never be used to search for parts in an RPS Request, even if the supplier is selected on the Appraiser's "Preferred " Suppliers List: Insurance Company, Claims Office, Appraiser Levels.

Approved > If an Insurance Company designates a supplier as "Approved", the inventory of that supplier is eligible to be used to search for parts in an RPS Request.

Mandated > Mandated suppliers are a subset of the approved suppliers. The Insurance Company can mandate that the inventory of selected suppliers will always be searched for parts. For example, you can use this category for these suppliers with whom you have a relationship for discounted parts.

Definition of RPS Terms

Master Supplier List > This is the complete list of all suppliers from Car -Part .com same list that appears on the update disk

Approved List > Are Suppliers 6-20 built from Appraiser's Preferred Suppliers list & backfilled from approved list if necessary

Mandated List > Are suppliers 1-5 built from the mandated list by zip code.

Preferred Suppliers List > The list of suppliers selected by an Appraiser on their CCC Pathways Unit.

Final Supplier List > This list is comprised of 5 mandated suppliers and 15 approved suppliers.

Login Into CCC Portal Application

<http://www.mycccportal.com> and press Enter.

RPS 2.0 Portal Functions offers the viewer four options:

View RPS Request

View Preferred Suppliers List

Create Operational Reports

Maintain Suppliers

View RPS Request

(Tab on Side Bar on Left side) Note the results are kept on the portal of rolling 90 days, requests older than 90 days are deleted

Click Search for RPS Request

Select Claim > Provides claims reference ID, Insured vehicle, Most Recent RPS Request date and time, and number of requests.

Select RPS Request > Provides RPS date and time, Request Type, the appraiser, and the appraiser type. It will allow you to Print or Export.

Select Part Type > Provides descriptions like right- left, front - rear, number of parts found, view supplier information. Allows Print or Export.

View Parts > Provides price, description, supplier, State, damage hours, stock #, parts vehicle, mileage, and view supplier information. Allows Print or Export

View Final Suppliers > Provides Preferred Supplier, Category, Name, Address, & Phone, Distance in Miles. Options: Print or Export.

View RPS Request Function Links

Note: Once you enter a function link, you can navigate to any other function link directly from the side bar. The steps to perform any function are not listed below the function link name. You must select at least one search criteria to perform the search.

Claim Reference ID – Use this criteria if known to narrow your search. Partial claim Reference IDs can be used when you know at least 4 characters.

Date From (mm/dd/ccyy) - Use to search by date range. You must include Date to when using this field.

Date To (mm/dd/ccyy) – Use to search by date range. You must include the date from to use this field.

Responsible Claim Office(s) – Use to search only those RPS Requests associated with a specific Claim Office(s).

Appraiser Type – Narrows search to a specific Appraiser type (Staff, RF, IA).

Appraiser – Select specific Appraisers whose RPS Requests you wish to view.

Clear – Remove your selections and resets page.

Search – Initiates the search based on criteria entered.

View Preferred Suppliers List

Once an Appraiser sends a Preferred List from CCC Pathways to CCC, You will be able to Immediately search for and view the list they selected. The Preferred Supplier List contains, Sequence Number, Name, Address & Phone information, Option to Print or Export.

Create Operational Report

You can create an operation report that displays RPS Requests statistics for the following review levels: Insurance Company, Claims Office, Appraiser Levels. To enter report criteria page contains Dates From (mm/dd/ccyy) and Date To (mm/dd/ccyy).

Note: If you do not enter any other criteria, data from all claim offices and appraisers will be generated.

Responsible Claim Office, Appraiser Type, Appraiser. Clear > resets the fields, and you have the option to Print or Export

Maintain Suppliers

Depending on your access rights, you will be able to either change the status of a supplier (Mandated, Approved, Not Approved) or view which category a supplier is in. These updates will be used to determine the final suppliers used in RPS Request. Changes made to the Master Suppliers List take effective immediately.